OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
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**COMMAND, CONTROL,
COMMUNICATIONS, AND
INTELLIGENCE**

October 26, 2000

MEMORANDUM FOR DISTRIBUTION

SUBJECT: DoD Personnel Security Migration-Joint Personnel Adjudication System (JPAS)

BETA testing and implementation of the Joint Personnel Adjudication System (JPAS) is due to begin on November 15, 2000. As the DoD personnel security program migration system, JPAS will assist you with an enhanced management capability for your organization's personnel security program, including statistical reports, tracking of initial and periodic reinvestigations, actual access held, and will streamline and standardize the DoD Personnel Security program processes.

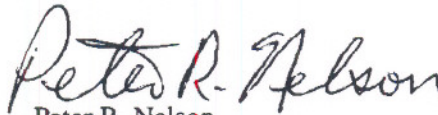There are several actions required to successfully implement JPAS that require your assistance:

- Each addressee must submit to the JPAS PMO a written designation of the individual(s) responsible for the management of the Joint Clearance and Access Verification System (JCAVS) accounts (non-SCI and SCI). Attachment 1 provides a brief description of the key duties and responsibilities for this position. This information must be provided prior to the commencement of BETA testing on November 15, 2000.
- The organizations which have been selected for the 15 November 2000 BETA test (Attachment 2) will be required to attend a mandatory training session December 5-7, 2000 at the EDS Training Facility in Herndon, VA. You must ensure the organizations under your cognizance are advised to attend the training. Failure to attend will preclude their participation in the BETA test.
- A detailed transition plan and implementation rollout schedule for each addressee's organization must be prepared. The transition plan must be developed in collaboration/conjunction with your respective Central Adjudication Facility and should be specific/detailed enough to assist security personnel with the elimination of processes, forms, etc. The Joint Chiefs of Staff has determined the specific rollout schedule for all Unified Commands and the same is required from each of your organizations. Specifically, the implementation rollout schedule for each Military Department Major Command and DoD Agency, beginning with the Department of Navy/DoD Agencies, commences on May 7, 2001. The JPAS goal is to have at least 80% of all DoD organizations on-line with JPAS by 30 October 2001. Please provide to the JPAS PMO your organization's implementation rollout schedule and transition plan not later than 18 December 2000. This information is vital to finalizing the implementation-training schedule in the CONUS and Overseas.

The JPAS PMO will be hosting a meeting in early November 2000 to discuss proposed policy changes resulting from the implementation of JPAS and the priority for subsequent

enhancements, such as foreign travel, industry access, special access program access and the like. You are encouraged to visit the JPAS web site to obtain any additional information. The web site address is http://162.24.112.4.

If you have specific questions, please contact the following JPAS Program Management Office officials: Ms. Janice Haith (202-767-4901) or Mr. Cleve Perkins (202/767-4886) (DSN 297).

Peter R. Nelson
Deputy Director, Personnel Security
& Chairman, JPAS Executive Steering Committee

Attachments